



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier : <b>PAPERLINE ENTERPRISES, INC</b>	P.O. No. : <b>PO-23-07-130</b>
Address : 1140 Chino Roces Avenue , Makati City, Metro Manila	Date : 20-July-2023
Tel No. : (02) 8897-0135 / 897-0077/804-2520	Mode of Procurement: SHOPPING
TIN : 102-896-227-000	Reference P.R. No. : PR-23-05-370
	OIRP-IRS
	AB No. : AB-E-23-05-053

Attention : MR. PRUDENCIO Y. REYES III  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service	Delivery Term : 15 WORKING DAYS
Place of Delivery : SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Payment Term : Government Terms
Date of Delivery :	Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	FOLDER, PRESENTATION, Plastic, Thick Transparent Cover and Back with Swing Clip, A4 Size  Offer: DELI REPORT FOLDER #5546 ----- Nothing Follows -----	200	60.00	12,000.00

**RECEIVED**  
 JUL 27 2023  
 By: RICA Time: 8:11am  
 Property and Procurement Services

**RECEIVED**  
 JUL 26 2023  
 By: [Signature] Time: 5:01  
 Administrative Management Bureau

**LEGISLATIVE ACCOUNTING SERVICE**  
**RECEIVED**  
 JUL 26 2023  
 By: [Signature] TIME: 9:28 AM

*725 200-2023-07-5504 P 12,000.00*

Page 1 of 1 **Grand Total: P12,000.00**

(Total amount in words) Twelve Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: \_\_\_\_\_  
 Signature over Printed Name of Supplier EXEC. DIR. GENATO B. CHUA  
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES

Fund Cluster: \_\_\_\_\_ Date: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_ **JUDITH C. JEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant \_\_\_\_\_  
 ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-05-053) OPENED ON (5/16/2023) AND PER BAC ADVISORY RE AWARD DTD (6/6/2023)

*nicrawis*  
 7/20/2023 / 3:45:56PM